


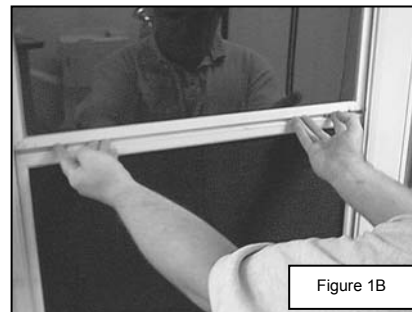
# WINDOW REPLACEMENT INSTRUCTIONS

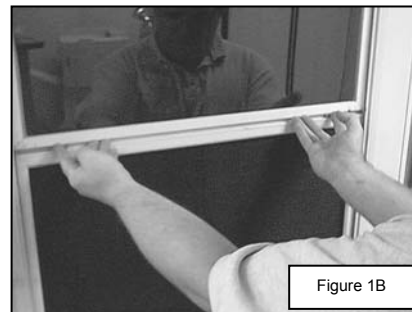
IF YOU HAVE ANY QUESTIONS REGARDING THE INSTALLATION OF THE REPLACEMENT PART PLEASE CALL OUR CUSTOMER SERVICE DEPARTMENT AT 1-800-933-3626.

## 1. REMOVE WINDOWS AND SCREEN: (SELF-STORING MODELS)

**NOTE: IF YOU HAVE A TRIPLE TRACK OR COLONIAL GRID DOOR, PROCEED DIRECTLY TO STEP 2. IF YOU HAVE A FULL VIEW, PROCEED TO STEP 3.**

**A.** Pull the window latches on the bottom window toward each other. Lift the lower portion of the window toward you and rotate the window to remove it.  **Figure 1A**

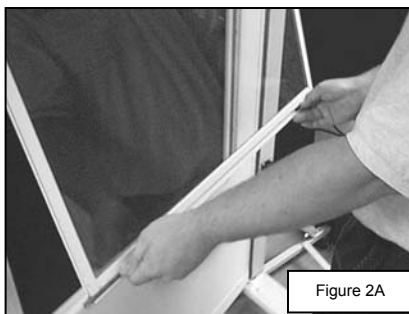


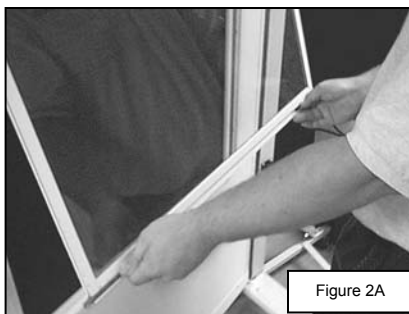
**B.** Remove the screen by lifting up on the top window, which is resting on the top of the screen, and by pulling the top of the screen toward you. Rotate the screen to remove it.  **Figure 1B**

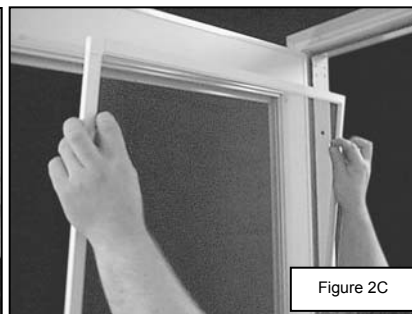
**C.** Pull the window latches on the top window toward each other. Slide the window down to the bottom of its track and remove it in the same fashion as the bottom window.

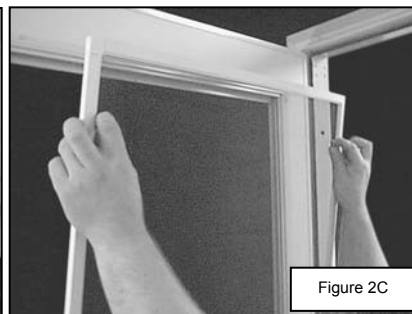
**PROCEED TO STEP 4.**

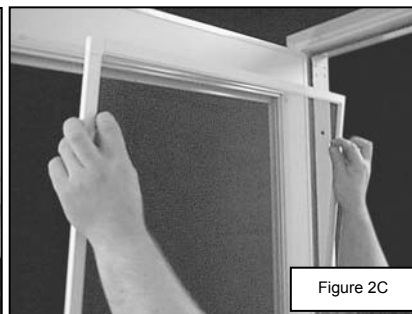
## 2. REMOVE WINDOWS AND SCREEN: (TRIPLE TRACK AND COLONIAL MODELS)

**A.** Pull the window latches on the bottom window toward each other. Lift the lower portion of the window toward you and rotate the window to remove it.  **Figure 2A**




**B.** Pull the window latches on the top window toward each other. Slide the window down to the bottom of its track and remove it in the same fashion as the bottom window.  **Figure 2C**



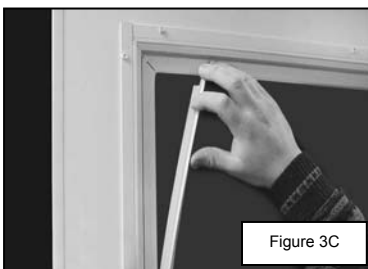
**C.** To remove the screen(s), pull the two screen pins toward each other then pull them toward you. Rotate the screen out of its track.  **Figure 2C**

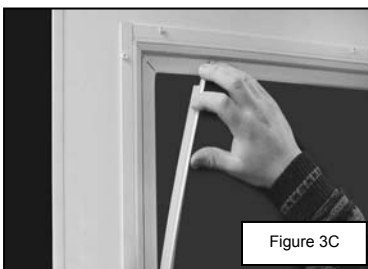
**NOTE: IF YOU HAVE A TRIPLE TRACK DOOR MODEL, PROCEED TO STEP 7. IF YOU HAVE A COLONIAL DOOR MODEL, PROCEED TO STEP 8.**

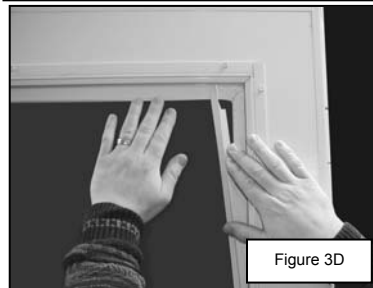
## 3. REMOVE WINDOWS AND SCREEN: (FULL VIEW MODELS)

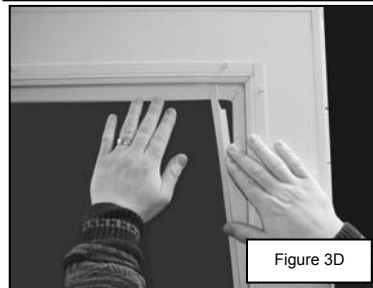
**A.** Remove the screen by pressing up and pulling out on the yellow packaging clip located at the top of the screen.  **Figure 3AB**



**B.** From the top of the window opening, with your thumb, push the outer leg of the window retainer toward the middle of the window and pull retainer away from door.  **Figure 3C**



**C.** Repeat Step B, while holding the top of the window with one hand, push the outer leg of the window retainer toward the middle of the window and pull retainer away from door.  **Figure 3D**

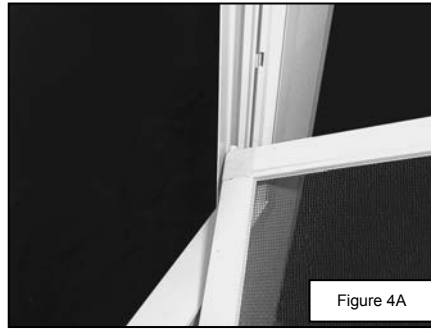


**PROCEED TO STEP 11.**

#### 4. INSTALL STATIONARY SCREEN: (SELF-STORING MODEL)

A. Angle screen and insert bottom pins into outer track. **Figure 4A**

B. Push screen to bottom of window opening and rotate it in towards the door. **Figure 4B**

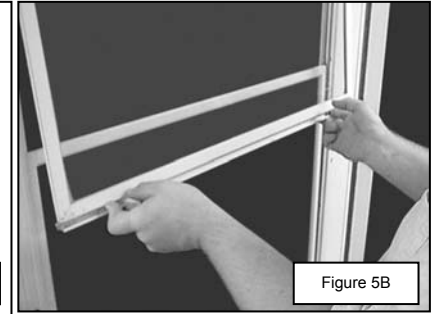
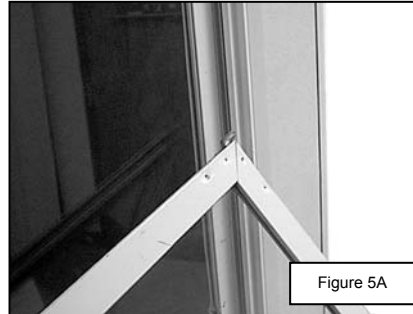


#### 5. INSTALL STATIONARY WINDOW: (SELF-STORING MODEL)

A. Angle window and insert top window pins into outer track. **Figure 5A**

B. Pull the window latches on the bottom of the window toward each other. Push window to top of door and rotate into place. **Figure 5B**

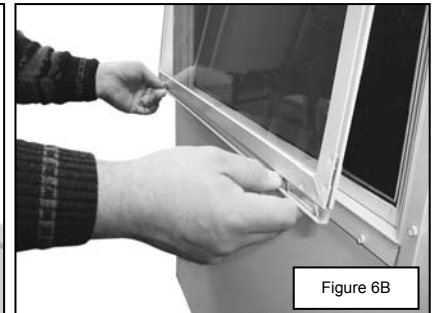
C. Stationary window should now be resting on top of screen.



#### 6. INSTALL VENTILATING WINDOW: (SELF-STORING MODELS)

A. Angle window and insert top window pins into inner track. **Figure 6A**

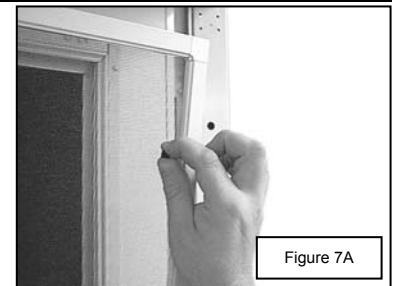
B. Pull the window latches on the bottom of the window toward each other. Rotate window into place and lower to bottom of door. **Figure 6B**



#### 7. INSTALL TRIPLE TRACK SCREEN:

A. Place bottom of screen on bottom of window opening towards the outside track.

B. Pull the two screen's pins towards each other then rotate the screen into place. **Figure 7A**



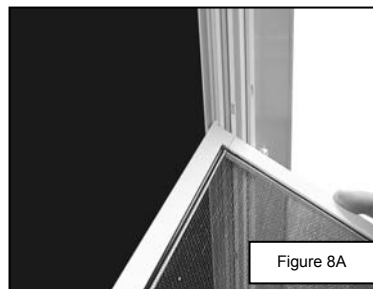
**PROCEED TO STEP 9.**

#### 8. INSTALL COLONIAL STYLE SCREEN:

A. Install lower screen first, angle screen and insert top plastic pins into outer track. **Figure 8A**

B. Pull the two retractable screen pins towards each other, then rotate the screen into place and push screen towards bottom of door. **Figure 8B**

C. Install upper screen, angle screen and insert bottom plastic pins into outer track.

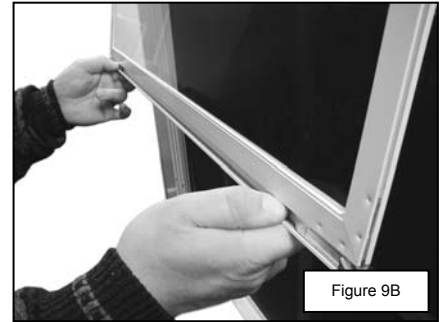
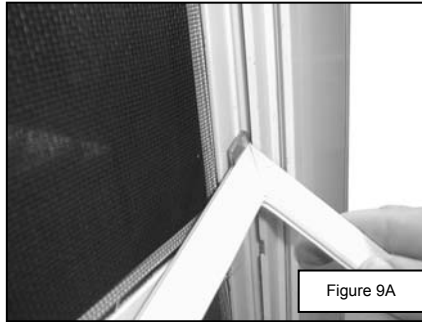


D. Pull the two retractable screen pins towards each other, then rotate the screen into place and push screen so it rests on top of bottom screen.

## 9. INSTALL UPPER VENTILATING WINDOW: (TRIPLE TRACK AND COLONIAL MODELS)

**A.** Angle window and insert top window pins into middle track. **Figure 9A**

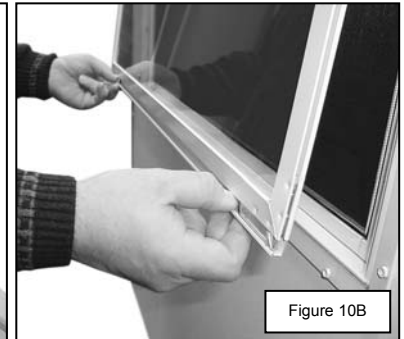
**B.** Pull the window latches on the bottom of the window toward each other. Rotate window into place and raise to the top of the door. **Figure 9B**



## 10. INSTALL LOWER VENTILATING WINDOW: (TRIPLE TRACK AND COLONIAL MODELS)

**A.** Angle window and insert top window pins into inner track. **Figure 10A**

**B.** Pull the window latches on the bottom of the window toward each other. Rotate window into place and lower to bottom of door. **Figure 10B**



## 11. INSTALL WINDOW OR SCREEN: (FULL VIEW MODELS)

**A.** Place the window or screen in the window opening.

**B.** Install the window retainers, while holding the top of the window with one hand, insert the non-colored matched leg of the retainer into the slot in the frame surrounding the window opening. **Figure 11AB**

**C.** Repeat Step B for the other retainer on the opposite side of the window or screen.

